**Business Approval Checklist**

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| --- | --- | --- |
| Customer Name: | Project Name: | Project # |
| Product Value | Service Value | Man Days Required  |
|  |  |  |
| Support Value | Start Date | End Date |
| Year 1 =  | Year 2 = |  |  |
| Please complete the following questions, placing a 🗹 in the relevant column. If any answer results in a **"No"**, submit the proposal for full Business Approval. Yes Noa) Are all products standard pricing?  b) Are all services standard pricing?  c) Does the support contract have terms and conditions?  d) Are development tools required to complete project?  e) Does [company] have capability to complete the contract?  f) Is the completion timeframe achievable commitments?  g) Has \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ checked the proposal?   Risk Exposure: Low /Medium / High |
| Company Representative:  | Date:  |